



**PEMBANGUNAN SUMBER MANUSIA BERHAD** (545143-D)

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*Our Ref: (29) PSMB/45/1/2/1Kulit 3*  
*Date: 13 June 2012*

Dear Y. Bhg Tan Sri Datuk/Tan Sri/Dato' Sri/Datuk/Dato'/Sir/Madam

**INVITATION TO SEMINAR ON HUMAN RESOURCE MANAGEMENT FOR SME BUSINESS OWNERS**

We kindly refer to the abovementioned.

2. National Human Resources Centre (NHRC) under the Pembangunan Sumber Manusia Berhad (PSMB) is proud to inform that NHRC will be organising a **Seminar on Human Resource Management for SME Business Owners** with an objective to inculcate good human resource management and practices to SME Business Owners and CEOs through speakers' presentation during the sessions.

3. This seminar is organised for **FREE** for all **SME EMPLOYEES OF NON-HRDF REGISTERED EMPLOYERS** and will be held as follows:

**Date : 25 June 2012**

**Time : 9.00 am - 4.30 pm**

**Venue : The Zon Regency Hotel, Johor Bahru, JOHOR**

4. To ensure the accessibility of this seminar to all SMEs in South Region, we would like to **invite your goodself and 10 members** of your association, who are SME Non-HRDF Registered Employers to participate in this seminar.

5. Attached herewith is the brochure of the seminar for your reference. It is hope that your association could provide the name list of your members who will be attending this seminar using the attached Association Registration Table latest by **20 June 2012**.

If you have any further enquiries, please do not hesitate to contact **Rushaidi 03-2096 4732 / Nurul Afifa 03-2096 4651 / Mohd Tarmizy 03-2096 4814 / Bell @ Isobeth 03-2096 4960** or email at **[rushaidi@hrdf.com.my](mailto:rushaidi@hrdf.com.my) / [nurulafifa@hrdf.com.my](mailto:nurulafifa@hrdf.com.my) / [tarmizy@hrdf.com.my](mailto:tarmizy@hrdf.com.my) / [isobeth@hrdf.com.my](mailto:isobeth@hrdf.com.my).**

We would like to take this opportunity to thank you for your support in making the seminar a successful event.

Thank you.

***"HRDF-SHAPING PEOPLE"***

***"PEKERJA BERINOVATIF PENGGERAK TRANSFORMASI"***

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Morni Binti Bujang', with a large, sweeping loop on the left side.

**(MORNI BINTI BUJANG)**

General Manager

Pembangunan Sumber Manusia Berhad