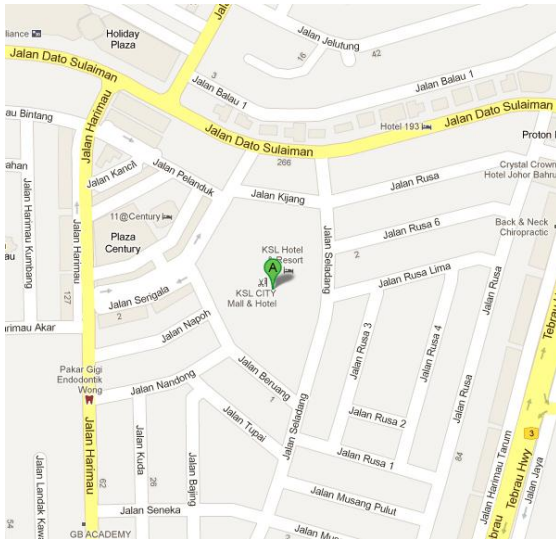


GENERAL DELEGATE INFORMATION

Venue:

KSL Hotel & Resort,
33, Jalan Seladang, Taman Abad,
80250 Johor Bahru.



Car parking:

Car parking is available at the venue. There is a flat rate of RM3.00 nett with validation.

Special dietary requirements:

If you have special dietary requirements please indicate your needs on the registration form. For vegetarians, once seated at lunch, you will need to notify venue staff of your requirements.

Registration desk open hours:

Monday, 5 November 2012
8.30 am – 5.00 pm

Confirmation of registration:

Registration is free and for 200 participants only. Seating is on first come first serve basis.

Upon registering for the conference, you will be issued with a confirmation email. Please present your confirmation email at the registration counter.

If you have not received confirmation of registration, please call Nor Azyyati Ismail on +607 233 3132 or email azyyati@irda.com.my or fax to +607 233 3001 with Attention to: Nor Azyyati Ismail.

Group registrations:

A company is allowed to send a maximum of 10 person. Please contact Nor Azyyati Ismail on +607 233 3132 or email azyyati@irda.com.my for special request.

GENERAL DELEGATE INFORMATION

Cancelling and transferring sessions:

Change of participants is permitted on the condition of 3 days prior notice is given.

Cancellation in writing must be submitted before 22 October 2012 and email to azytyati@irda.com.my or fax to +607 233 3001 with Attention to: Nor Azytyati Ismail.

RM 50.00 administrative fee is chargeable in the event of cancellation by the registered participant without 3 days prior notice.

Closing date for registration confirmations:

All registration confirmations for this conference close on Monday, 22 October 2012.

Dress code:

Business attire. As meeting room temperatures may vary, we suggest you wear layered clothing to make sure you are comfortable.

Presenter papers:

Presentation materials, if any, will be made available in the information pack given at the event registration on Monday, 5 November 2012.

Disclaimer of liability:

IRDA reserves the right to alter any part of this program at any time without notice.